



**APPLICATION FOR OFFER OF OPEN PLOTS TO SET UP A CNG STATION BY WAY OF LONG -TERM LEASE**

**(Landowners shall be awarded Dealership of the CNG Station based on their suitability)**

**Application No.** *(for office use):* \_\_\_\_\_

**Location:** \_\_\_\_\_

Draft No. \_\_\_\_\_ Dated \_\_\_\_\_

Advertised on \_\_\_\_\_ in \_\_\_\_\_ by MNG

Applied for Location \_\_\_\_\_

For  
Individuals/Partners  
(Please affix a recent  
passport size  
Photograph)

*(Please go through the Information Brochure available on our website  
carefully before filling in this application form)*

**1. Individual:**

*(Individuals to enclose Affidavit as per Appendix – A. The candidates called for interview will also have to submit a fresh Affidavit, signed and notarised not earlier than 3 working days prior to the date of interview, failing which the candidate will be considered as ineligible for Dealership)*

a) Name (In Blocks):.....

b) Father’s Name/ Husband’s Name:.....

c) Date of Birth (Attach proof of date of birth):.....

d) Qualification (Attach proof of qualification):.....

e) Address of Communication (Attach address proof):.....

.....

.....

Tel.Nos:.....

E-mail ID:.....

f) Nationality:.....

g) Gender:..... h) Marital Status:.....

- i) What is your present occupation? .....
- j) If you are an Income Tax Assessed, please furnish your PAN:.....
- k) Do you have Business/Selling experience? (If Yes, give details).....  
.....
- l) Do you have experience of supervision of personnel? (If yes, give details).....  
.....
- m) On a separate sheet, please give your detailed business plan/project report to run a CNG Station

**2. Firm:**

*(Registered Co-Operative Societies, Organised Bodies, Fleet Operators, Charitable Trusts, Partnerships and Corporate Houses to enclose Affidavit as per Appendix – B. Those called for interview will also have to submit a fresh Affidavit, signed and notarised not earlier than 3 working days prior to the date of interview, failing which the candidate will be considered as ineligible for Dealership)*

a) Name of the firm:.....

Type of firm: Partnership/Private/Public Limited/Others.....

*(Attach copy of incorporation/registration/proposed partnership deed)*

*(In case of partnership, each partner has to make separate application. Also, each partner has to individually submit affidavit as per Appendix - A)*

b) Address of the firm: .....

(c) Contact no. (Off) 1. .... 2.....

(Fax): ..... (Mobile): .....

Email Id: .....

d) Please enclose copies of audited Profit & Loss Account Statement for previous 3 years

**3. Site details:**

*(In case of site having more than one owner, and if more than one owner wishes to apply, then separate application to be filled up individually by each owner of offered site)*

a) Name of the owner(s) of the site: .....

b) Relationship of land owner with the applicant:.....

c) Location of the plot:.....

d) Schedule or Description of the plot as per

e) Title/Ownership Document:.....

.....

f) Name of the road: .....

g) City survey no. of plot & Village:.....

g) Are you willing to transfer the land to MNGL on long lease? YES / NO  
*(Preference will be given for longer lease period offered by the applicant/s)*

If Yes, at what rate (in figures & words)?..... (Rs/ Sq. Mtr.)

For how many years (in figures & words)?.....

Other terms?.....

h) Area of the plot (In Sq mtrs):.....

i) Frontage available (In mtrs):.....

j) Depth of the plot (In mtrs):.....

k) Zone:.....

l) Details of the surroundings: *(Indicate approximate distance between the surroundings and plot boundary. E.g. East: School/150 meters)*

East: .....

West: .....

South: .....

North: .....

Distance from nearest road junction: .....

Distance from gate of nearest school/hospital/theatre/place of assembly or stadium: .....

m) Availability of power connection: .....

- n) Availability of water connection:.....
- o) Encroachments, if any:.....
- p) Details of any adjoining roads (main road, service road etc., indicate width of road):.....  
.....
- q) FSI available: .....
- r) Is any path way crossing the land? YES/NO (If Yes, width of pathway).....
- s) Any high voltage transmission lines nearby? YES / NO

If yes distance from the plot/which direction: ..... in mtrs.

- t) Local Municipality/Ward:.....
- u) Nearest police station:.....
- v) Nearest fire station:.....
- w) Whether title of plot is clear, marketable and undisputed? YES / NO  
(If YES please furnish copy of latest Search & Title Report by a Senior Advocate (Attached Report must be within 3 months from the date of Application)

x) Whether land is, at any time, covered in Govt. Acquisition plan? YES / NO

y) Whether the owner has received any notice of any type from any statutory body/agency (including any Oil Marketing Company) for the referred plot? If yes, details there of:

.....

Google Coordinate of the offered land .....

z) Whether any civil/criminal suit or an appeal or miscellaneous application is filed/pending in any court of law/tribunal/competent authority in respect of the said land? If yes, details thereof:

.....

**4. Sources of Funds:**

*(To be provided by all applicants, and supported by Bank Certificate as per Appendix C)*

The details to cover free & unencumbered Bank accounts/Govt. Securities/ fixed deposits, bankers/financial institution certificate for credit worthiness (in the enclosed Appendix - C), loans, UTI, NSC, Bonds, Shares of Public Limited Companies etc., details of other assets like immovable property (land, building etc.). Movable properties like vehicle etc., any other sources of income like from interest, rent, business etc. (please attach proof in all cases). The details under "Finance" may be provided in the following format: (Attach Separate sheet as required)

Type	Details of A/c #, etc.	Name of the Holder	Relationship	Amount

**5. Any Other Details:**

.....

.....

.....

**Affidavits are to be enclosed in original duly Notarized with Registered Serial No. In respect of all the documents listed below, duly attested Photo copy / True copy / Original / Certified (as mentioned) need be attached along with the application. However, originals of all these will have to be brought at the time of interview, if called for.**

1. Certified Copy of Ownership / Title Document
2. Search & Title Report by Advocate of the Applicant
3. Notarized Affidavit of Title of Ownership (Appendix D) on Rs. 100 stamp paper
4. Property card or 7/12 extract of a recent date (original) i.e., (Attached Property Card or 7/12 extract must be within one month from date of application)
5. Ferfar/Mutation Record/Entry (original)
6. Latest Demarcation Plan (Original); attached plan must be within 3 years from date of application submission
7. Details of Offered plot in the total plot on Certified copy of Demarcation Plan issued within 3 years from the date of application submission date (copy)
8. Certified copy of latest Sanctioned road DP plan from local Authority
9. Latest DP opinion of the total plot from Local Municipal Corporation or any other Equivalent Authority (Certified Copy)
10. Zone Certificate (copy)
11. Previous 5 years property tax/dues payment receipts along with latest tax NOC (Original)
12. Partnership Firm :
  - a) Registered Partnership Deed along with certificate of registration (Certified Copy)
  - b) Proposed Partnership Deed duly notarized
13. Certificate of Registration for Co-operatives/Corporate Bodies
14. Document clearly indicating Commercial Status of the offered site
15. FALNI Map/Subdivision Map (if applicable)
16. Land Lease agreement between MIDC & applicant (as applicable, Certified Copy)
17. Survey Plan issued by MIDC and Plot Handover letter with one certified copy (applicable for sites in MIDC area)
18. NOC from Landlord in case of lease hold land (Copy)
19. NOC from MHADA, MIDC, Municipal Corporation or applicable local authority (Copy)
20. Advocate Opinion
21. Consent letters from concerned in line with format {as applicable} on Rs. 100 stamp paper duly notarized

22. NA order as applicable (Copy)
23. Partition/Distribution Deed(In case of Family Partition / Distribution, Certified Copy)
24. Firm "allotment letter " issued by Govt/Semi-Govt bodies (if applicable, Certified Copy)
25. In case Applicant is registered power of Attorney Holder then Notarized Affidavit from all owners stating that PoA is not revoked / cancelled / terminated and is still in existence - (Appendix E) on Rs. 100 stamp paper (Certified Copy of Registered PoA)
26. Proof of Date of Birth (Copy)
27. Proof of Residence (Copy)
28. Proof of Educational Qualification (Copy)
29. Proof of Photo Id & address (copy-Aadhar card)

\*Above documents shall be submitted along with the application form (including relevant Appendices). Certified copy means Certified from the concerned Authority i.e., Sub-registrar office, Revenue office, Registrar of Partnership Firm, Registrar of Co-operative Soc., etc.

THIS IS NOT THE EXHAUSTIVE LIST. THE APPLICANT(S) SHOULD CAREFULLY GO THROUGH THE "BROCHURE" BEFORE SUBMITTING THEIR APPLICATION(S).

**Please Note:**

1. The Application Form is to be submitted along a with non-refundable processing fee of Rs. 5000.00 by way of Demand Draft/Cheque (in favour of 'Maharashtra Natural Gas Limited' payable at Pune)
2. Preference will be given to land situated on/nearby MNGL existing and proposed pipeline
3. Property tax and other statutory charges on the property and on lease rental will be borne by the applicant/landowner
4. No addition/deletion/alteration will be permitted in the application once it is submitted. Also, no strike-outs, cancellations, over-writings are permitted in the application form

## UNDERTAKING

I undertake to produce Originals of all the attachments enclosed with this application at the time of interview, if called and is aware that in the event! fail to produce the originals, my offer of land for long term lease and my application for Dealership will be disqualified. I am fully aware that Maharashtra Natural Gas Limited, under its policy will not append me as their Dealer if I am employed. I shall hate to resign from the service and produce proof of acceptance of my resignation by my employer to MNGL before issuance of Letter of award by MNGL.

That, if selected, I undertake that I will be required to deposit an interest free Security Deposit & variable security deposit as per the details in the Advertisement against which this application is being made.

I, \_\_\_\_\_ hereby certify that the information given above is true to the best of my knowledge and belief. Any wrong information / suppression of facts will disqualify me from being considered for the Dealership.

**Place:**

**Date:**

**Signature**

*Application with all the information and documents attached should be submitted in person or by hand at the following address. For further details please visit [www.mnpl.in](http://www.mnpl.in)*

**APPENDIX - A**

**(TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE)  
AFFIDAVIT FOR INDIVIDUALS & PARTNERS**

I, \_\_\_\_\_ son/daughter/wife of  
\_\_\_\_\_ Age \_\_\_\_\_ years residing at

do hereby solemnly affirm and say as under:

1. That I am an Indian National.
2. That I am married/unmarried.
3. I have never been convicted and/or no process has been issued and/or no charges have been framed by a Court of law against me for any criminal offence involving moral turpitude/ economic offences (other than freedom struggle).
4. I hereby confirm that I was never a signatory to a dealership/distributorship agreement of any oil company, which was terminated for proven adulteration/malpractices.
5. That details of various sources of funds required for setting up and operation of the Dealership have been furnished. I undertake that these funds will be made available for the purpose stated above. In case it is found that the same is not made available as and when required, the offer of Dealership, at any stage, can be withdrawn and that I will have no claim/damages whatsoever against Maharashtra Natural Gas Limited.
6. I hereby verify that what has been stated above is true to the best of my knowledge and belief and nothing material has been concealed thereof. If any information/declaration given by me in my /our application or in any document submitted by me/us in support of application for the selection of land for CNG station and/or award of Dealership or in this affidavit shall be found to be untrue or incorrect or false, Maharashtra Natural Gas Limited would be within its rights to withdraw the letter of intent / terminate the lease of land/Dealership (if already appointed) and that we would have no claim, whatsoever, against Maharashtra Natural Gas Limited or its employees for such withdrawal/termination.

Solemnly affirmed and declared before me

This \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Signature and Seal of Signature of person making Affidavit

Magistrate/Judge/Notary public (Name in block letters):



**APPENDIX - B**

**(TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE)**

**AFFIDAVIT TO BE SUBMITTED BY REGISTERED CO-OPERATIVE SOCIETIES, ORGANISED BODIES,  
CHARITABLE TRUSTS AND CORPORATE HOUSES**

In the matter of offer of land for CNG Station on long term lease basis and Dealership of such CNG station of Maharashtra Natural Gas Limited at \_\_\_\_\_(Location)

Whereas \_\_\_\_\_ (Name of the Co-operative Society\*/organised body\*)  
\_\_\_\_\_ (Address)

has offered land and applied for Dealership of such CNG station of Maharashtra Natural Gas Limited, at our offered land at \_\_\_\_\_ (Location)

I, \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ Age \_\_\_\_\_ years  
resident of \_\_\_\_\_ in the capacity of \_\_\_\_\_ do hereby solemnly declare:

1. That through a resolution passed by the Co-operative society\*/organized body\* I have been authorised to offer the said land to MNGL on long term lease basis and apply for the said Dealership of the CNG station on such land. A copy of the resolution / authorisation is enclosed herewith forming part and parcel of this affidavit.
2. That the said Co-operative Society\*/organised body\* is duly registered and a duly attested photocopy of the registration certificate is enclosed herewith forming part and parcel of this affidavit.
3. That on behalf of the Co-operative Society\*/organised body\*, I undertake that I will observe all the relevant guidelines with regard to award/operation of the said lease and Dealership issued by Maharashtra Natural Gas Ltd from time to time.
4. That none of the members of the Co-operative Society have been convicted and/or no process has been issued and/or no charges have been framed by a Court of law against them for criminal offences involving moral turpitude and / or economic offences (other than freedom struggle). A copy of the certificate to this effect from the Registrar of Cooperative Societies is enclosed herewith forming part and parcel of this affidavit. (Applicable for cooperative societies/consumer societies only).
5. That the Co-operative Society\*/organised body\* does not have any criminal records nor does it have any criminal charges framed against it by court of law involving moral turpitude and/or economic offences.
6. That there is no dispute pending u/s of the State Co-operative Society Act, by or against the society or any of its member.
7. That no administrator has been appointed by an order of any Co-operative Court/Tribunal /Registrar of Co-operative Societies to look into the affairs and day to day functioning of the society.
8. That the Co-operative Society\*/organised body\* was never a signatory to a dealership/ distributorship agreement of any oil company, which was terminated for proven adulteration / malpractices.
9. That the details of various sources of funds required for setting up and operation of the Dealership has been furnished. I undertake that these funds will be made available for the purpose stated above. In case it is found that the same is not made available as and when required, the lease agreement and offer of Dealership, at any stage, can be withdrawn and that will have no claim/damages whatsoever against Maharashtra Natural Gas Limited or any of its employees.

10. I hereby verify that what has been stated above is true to the best of my knowledge and belief and nothing material has been concealed there from. If any information/declaration given by me in my application or in any document submitted by me in support of my application for the offer of land on long term lease or award of the Dealership or in this affidavit shall be found to be untrue or incorrect or false, Maharashtra Natural Gas Limited would be within its rights to withdraw the letter of intent / terminate the lease agreement and / or Dealership (if already appointed) and that I would have no claim, whatsoever, against Maharashtra Natural Gas Limited or any of its employees for such withdrawal/termination.

\*strike out whatever is not applicable. Solemnly affirmed and declared before me

This \_\_\_\_\_ day of \_\_\_\_\_

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Signature and Seal of Signature of person making Affidavit

Magistrate/Judge/Notary public (Name in block letters):

**APPENDIX - C**

**(CREDIT WORTHINESS CERTIFICATE FROM THE BANKERS, FROM SCHEDULED BANK/FINANCIAL INSTITUTIONS TO BE OBTAINED ON THEIR LETTER HEAD IN THE FOLLOWING FORMAT AND ENCLOSED WITH THE APPLICATION)**

**To whomsoever it may concern**

Shri /Ms /M/s. \_\_\_\_\_ is a customer of this bank / institution for last \_\_\_\_\_ years and he / she / they, is/are enjoying the following facilities of our bank /institution:

- a.
- b.
- c.

During the above period, the dealing of Shri /Ms / M/s \_\_\_\_\_ with the bank and he /her / their conduct has been satisfactory. In case, Dealership of CNG Station is allotted to him / her / them, we will be willing to extend a loan of \_\_\_\_\_ (Rupees \_\_\_\_\_)(in words).

Signature

Name and Designation:

Office Seal:

Date:

**APPENDIX – D**

**(AFFIDAVIT OF OWNERSHIP OF PROPERTY/OFFERED LAND TO BE SUBMITTED BY THE ORIGINAL OWNERS ON RS. 100 STAMP PAPER AND DULY NOTARIZED WITH SERIAL NUMBER)**

**AFFIDAVIT / UNDERTAKING**

I, Mr./Mrs. \_\_\_\_\_

Age:-                      Occ:-                      Residing at:- \_\_\_\_\_

\_\_\_\_\_ do hereby state and  
declare on solemn affirmation as under                      :-

Description of property :-

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

That I / We hereby Declare, Represent and Assure to whomsoever it may concern :-

- a) That I/We is/are Sole/Joint and absolute Owner/s OR Holder/s OR Occupier/s OR Lessee of the property / ancestral property as mentioned above and the same is standing in my/our name/s in the books and all other Revenue records maintained by the Government and I/We is/are absolutely entitled to the same and to all incidental rights thereto and to the exclusive/joint right/s to the use, enjoyment and occupation of the property and except Me/Us, no other person or persons have any right, title, interest, claim or demand of any nature whatsoever upon the property;
- b) That notwithstanding any act, deed, matter or thing whatsoever done, omitted by me/us or any person or persons lawfully or equitably claiming by, from, through, or in trust, I/We have full power and absolute authority in my/our own rights to Transfer/Lease the said property in favour of any third person;
- c) That neither me/us nor any one on my/our behalf have committed or omitted any act, deed, matter or thing and incidental rights thereto including the right to peaceful use, occupation, ownership and enjoyment of the said property and other rights and benefits in respect thereof may become or may be prejudicially affected or encumbered in any manner and their other right, title and interest therein may become liable to attachment and/or sale whether by a decree or order of the Competent Court or otherwise;
- d) That I/We have not created or purported to create any tenancy, license, charge, lease, mortgage, lien or any kind of third party rights over the said property and no other person or party have any right, title or

interest, claim or demand in to or upon the same either by way of mortgage, gift, trust, inheritance, lease, acquisition, requisition or otherwise and that the same are free from all encumbrances and there is no pending litigation of any kind whatsoever;

- e) That the prospective Lessee shall on execution of the Lease Deed peaceably and quietly be entitled to hold and own the said property and all incidental thereto including the right to enter upon and remain in sole occupation and enjoyment of the said property and/or any part thereof without any interference disturbance, interruption, claim or demand whatsoever and/or any person or persons lawfully and equitably claiming by from, through, under or in trust for me/us;
- f) That I/We have not received any notice for acquisition or requisition in respect of the said property;
- g) That I/We have duly paid and discharged in full all the dues and liabilities in respect of the said property including the Pune Municipal Corporation /Pimpri Chinchwad Municipal Corporation/Gram Panchayat outgoings taxes, rates, charges etc. payable to the said concerned authorities unto the date hereof;
- h) That I/We shall keep the prospective Lessee safe and indemnified against all claims, demands, suits, actions, proceedings, loss, damages, costs, charges, expenses of whatsoever nature which may be made or brought or commenced against the prospective Lessee, or be paid, sustained, suffered or incurred by the prospective Lessee as consequent direct or indirect by reason of title of ownership to the said property and which may prejudice the prospective Lessee's interest.

That whatever is stated hereinabove is true and correct to the best of my / our knowledge and belief and I/We have signed on this day      of      -20      .

Place:

Dated:

AFFIANT

**APPENDIX – E**

**(ONLY FOR REGISTERED POWER OF ATTORNEY HOLDERS)**

**(AFFIDAVIT TO BE SUBMITTED BY THE ORIGINAL OWNERS ON RS. 100 STAMP PAPER AND DULY NOTARIZED WITH SERIAL NUMBER)**

**AFFIDAVIT / UNDERTAKING**

I, Mr./Mrs. \_\_\_\_\_

Age:-                      Occ:-                      Residing at:- \_\_\_\_\_

\_\_\_\_\_ do hereby state and declare on solemn affirmation as under:-

Description of property :-

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

That I / We hereby Declare, Represent and Assure to whomsoever it may concern:-

- a) That I/We is/are Sole/Joint and absolute Owner/s OR Holder/s OR Occupier/s OR Lessee of the property / ancestral property as mentioned above and the same is standing in my/our name/s in the books and all other Revenue records maintained by the Government and I/We is/are absolutely entitled to the same and to all incidental rights thereto and to the exclusive/joint right/s to the use, enjoyment and occupation of the property and except Me/Us, no other person or persons have any right, title, interest, claim or demand of any nature whatsoever upon the property;
- b) That notwithstanding any act, deed, matter or thing whatsoever done, omitted by me/us or any person or persons lawfully or equitably claiming by, from, through, or in trust, I/We have full power and absolute authority in my/our own rights to Transfer/Lease the said property in favour of any third person;
- c) I state that I have executed a Power of Attorney dated --- registered in the office of Sub- Registrar -----, Serial No. ----- executed by me in favour of Mr/Mrs.---- in respect of the said property.
- d) I hereby confirm state and declare that the said Power of Attorney dated ----- registered in the office of Sub-Registrar -----, Serial No. ----- is still in existence in favour of Mr/Mrs.----- till today, and I have not Cancelled, Revoked or Terminated the said Power of Attorney.

That whatever is stated hereinabove is true and correct to the best of my / our knowledge and belief and I/We have signed on this day                      of                      -20                      .

Place:

Dated:

AFFIANT